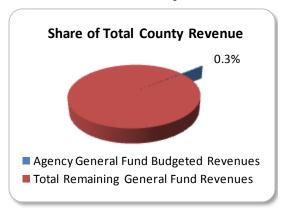
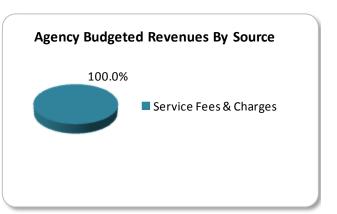
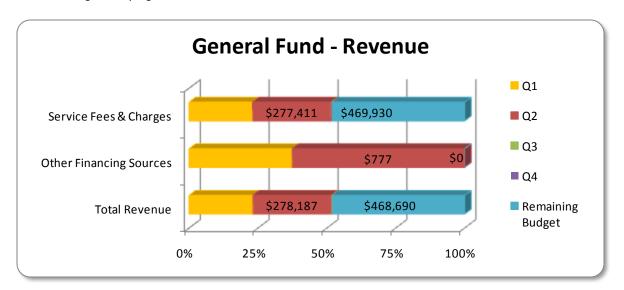


## **General Fund Analysis**





- The General Fund revenue for General Services is estimated to be \$970,400 for 2011, which is 0.3% of the total budgeted revenue for the General Fund.
- The main sources of General Fund revenue for General Services are derived from charges to nongeneral fund agencies for goods and services provided, and from the auction of vehicles. Goods and services are provided through the Mail Services, Graphic Arts, Vehicle Maintenance, and Fuel Management programs.



|   | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter | YTD       | Total*      |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-----------|-------------|
| Prior Year Actuals                              | \$267,006               | \$285,167               | \$164,861               | \$348,116               | \$552,173 | \$1,065,150 |
| Current Year Actuals                            | \$223,523               | \$278,187               |                         |                         | \$501,710 | \$970,400   |
| * Current year total represents revised budget. |                         |                         |                         |                         |           |             |

Second quarter revenue of \$278,187 represents 28.7% of the amount budgeted for the year. YTD revenues of \$501,710 represent 51.7% of the budgeted amount for the year.



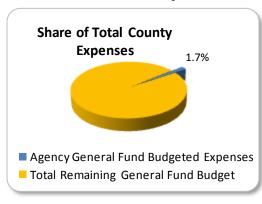
Through the 2<sup>nd</sup> quarter, nearly all revenue is derived from Interfund Services and Charges, within the Service Fees & Charges category. Two of the four major sources of Interfund Services and Charges Revenue (Graphic Arts and Vehicle Maintenance), were below 50% of the amount budgeted for the year. The variances in these two major sources are mostly due to the timing of agency invoices or to the timing of agency payments. The other two major sources (Mail Services and Fuel Management) were both above the 50% level. Fuel Management exceeded the 50% level of estimated revenue due solely to the increase in the price of fuel.

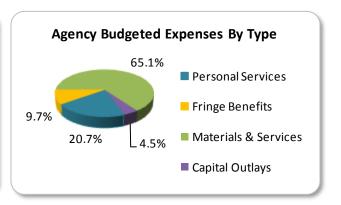
**General Services--Service Fees and Charges 2011** 

| TOTAL               | \$950,400 | \$475,200 | \$489,160 | \$13,960   |
|---------------------|-----------|-----------|-----------|------------|
| Fuel Management     | \$200,000 | \$100,000 | \$146,408 | \$46,408   |
| Vehicle Maintenance | \$100,000 | \$50,000  | \$45,667  | (\$4,333)  |
| Mail Services       | \$500,400 | \$250,200 | \$264,844 | \$14,644   |
| Graphic Arts        | \$150,000 | \$75,000  | \$32,241  | (\$42,759) |
| Program             | Budget    | Budget    | Revenue   | Variance   |
|                     | 2011 Rev. | 50% of    | YTD       |            |
|                     |           |           | . 0       |            |

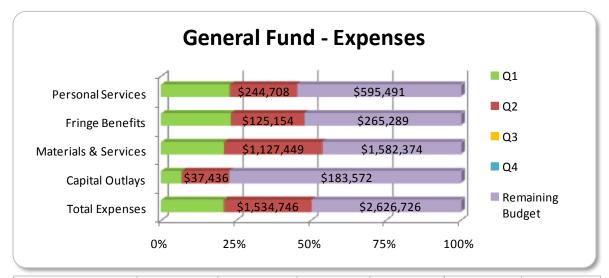


### **General Fund Analysis**





• The General Fund expenditures for General Services are estimated to be \$5,253,485 for 2011, which is 1.7% of the total budgeted expenditures for the General Fund.



|   | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter | YTD         | Total*      |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------|-------------|
| Prior Year Actuals                              | \$1,043,189             | \$1,131,155             | \$1,376,266             | \$1,380,044             | \$2,174,344 | \$4,930,654 |
| Current Year Actuals                            | \$1,092,013             | \$1,534,746             |                         |                         | \$2,626,759 | \$5,253,485 |
| * Current year total represents revised budget. |                         |                         |                         |                         |             |             |

- Second quarter expenditures of \$1,534,746 represent 29.2% of the budgeted amount for the year. YTD expenditures of \$2,626,759 represent 50.0% of the budgeted amount for the year.
- Through the 2<sup>nd</sup> quarter, all expenditure categories except Materials & Services are within 50% of budget.



• Within Materials & Services, expenditures for the three largest components (Postal Services, Gasoline & Other Fuels, and MV Repair Parts & Accessories) are shown in the table below:

|                                    | \$48,900         | \$29,785           | \$19,115   |
|------------------------------------|------------------|--------------------|------------|
| MV Repair Parts & Acc. \$97,800    |                  | 4                  | 44044=     |
| Gasoline & Other Fuels \$1,167,790 | \$583,895        | \$655,205          | (\$71,310) |
| Postal Services \$1,803,175        | \$901,588        | \$998,721          | (\$97,133) |
| 2011 Rev. Object Budget            | 50% of<br>Budget | YTD<br>Expenditure | Variance   |

- Although there were 1st quarter savings in fuel, the recent increases in fuel costs have offset the savings. The 2011 budget included \$2.70 per gallon for the estimated consumption. While Franklin County pays about 28 cents less than the pump price, the current pump price for regular gas is \$3.59 (according to the AAA price survey). The EIA is currently forecasting \$3.56 for the average national price of regular gas during all of 2011. While a number of cost-saving measures have been implemented and additional steps will be taken, Fleet anticipates a shortfall in the allocation for the Gasoline & Other Fuels line item by year-end. At the end of the 2nd quarter the variance in fuel expenditures was 12.2% above half of the amount budgeted for the year. If this rate of variance continues through the end of the year, the shortfall in the budget would be about \$142,600. Fleet has estimated that its shortfall will be \$77,500, assuming that the price of regular gas stays steady at their discounted rate of \$3.35 per gallon.
- Expenditures for Postal Services are 10.8% above half of the amount budgeted for the year. This variance, however, is due to the timing of the purchase of postage. Expenditures are expected to be in line with budget by the end of the year.
- Expenditures within Capital Outlays are under 50% of budget due to the timing of the replacement of the fuel system access controller, which is expected to take place in the 3<sup>rd</sup> quarter.



## **General Fund Analysis**

#### **Personal Services**

| <u>Quarter</u> | Agency Budget | Actual Expenditures | % of Budget Expended |
|----------------|---------------|---------------------|----------------------|
| 1st Quarter    | \$251,220     | \$248,423           | 98.9%                |
| 2nd Quarter    | \$251,220     | \$244,708           | 97.4%                |
| 3rd Quarter    | \$293,091     |                     |                      |
| 4th Quarter    | \$293,091     |                     |                      |
| Total          | \$1,088,622   | \$493,131           | 45.3%                |

• There were no significant variances in Personal Service expenditures during this quarter.

#### **Budget Corrective Items**

#### Approve d

• Resolution No. 0040-11 authorized a transfer of General Fund appropriations from the Commissioners Reserves in the amount of \$1,263,329 and Non-General Fund supplemental appropriations in the amount of \$713,255 to various agencies. These appropriations were to be used to provide a 1.5% salary and wage increase to non-bargaining employees.

#### Pending

• There have been no requests for budget adjustments not approved to date.

#### Not Recommended

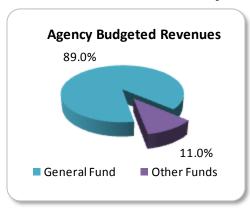
• There have been no requests for budget adjustments not approved to date.

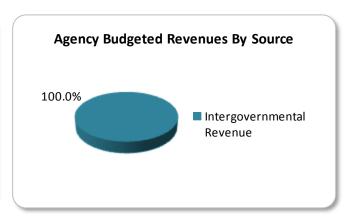
#### Additional Budget Analysis and Budget Recommendations

• The Sheriff's Office has shifted its jury duty summons and other administrative mailings to be processed through the mailroom operated by the Mail Services program. Resolution No. 0181-11 authorized a transfer of \$27,000 in General Fund appropriations from the Sheriff's Office materials and services to the Commissioners' reserves for potential need by the Mail Services program later in 2011.

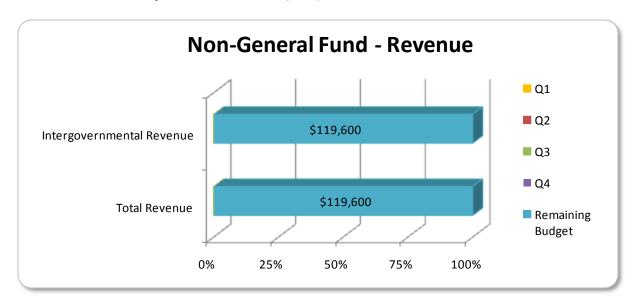


## **Non-General Fund Analysis**





- The non-general fund revenue for General Services is estimated to be \$119,600 for 2011, which is 11.0% of the total budgeted revenue (\$1,090,000) for General Services.
- The source of non-general fund revenue for General Services is federal funds provided through the American Recovery and Reinvestment Act (ARRA).

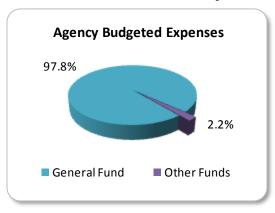


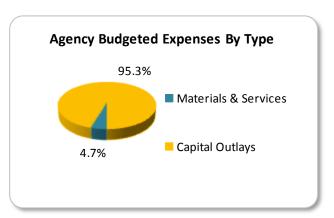
|   | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter | YTD | Total*    |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-----|-----------|
| Prior Year Actuals                              | \$0                     | \$0                     | \$0                     | \$6,000                 | \$0 | \$6,000   |
| Current Year Actuals                            | \$0                     | \$0                     |                         |                         | \$0 | \$119,600 |
| * Current year total represents revised budget. |                         |                         |                         |                         |     |           |

- Second quarter revenues of \$0 represent 0.0% of the budgeted amount for the year. YTD revenues of \$0 represent 0.0% of the budgeted amount for the year.
- The ARRA grant funds are received on a reimbursement basis. The purchases supported by these grant funds are anticipated to take place in the 3<sup>rd</sup> quarter.

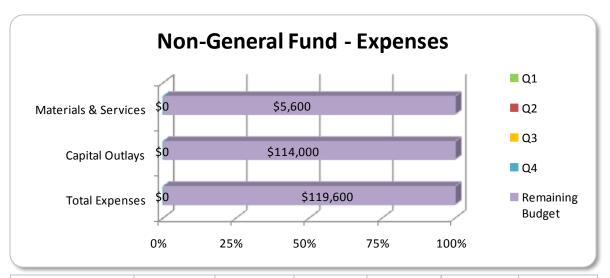


## **Non-General Fund Analysis**





• The non-general fund expenditure budget for General Services is estimated to be \$119,600 for 2011, which is 2.2% of the total budgeted expenditures (\$5,373,085) for General Services.



|   | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter | YTD | Total*    |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-----|-----------|
| Prior Year Actuals                              | \$0                     | \$0                     | \$0                     | \$6,000                 | \$0 | \$6,000   |
| Current Year Actuals                            | \$0                     | \$0                     |                         |                         | \$0 | \$119,600 |
| * Current year total represents revised budget. |                         |                         |                         |                         |     |           |

- Second quarter expenditures of \$0 represent 0.0% of the budgeted amount for the year. YTD expenditures of \$0 represent 0.0% of the budgeted amount for the year.
- All expenditures (which are supported by the ARRA grant funds) are anticipated to take place in the  $3^{\rm rd}$  quarter.



## **Non-General Fund Analysis**

#### **Budget Corrective Items**

#### Approve d

• There were no approved budget adjustments during the 2<sup>nd</sup> quarter.

#### Pending

• There are no pending requests that may impact the budget.

#### Not Recommended

• There were no requests that were not approved or submitted for approval in this quarter.

#### **Additional Budget Analysis and Budget Recommendations**

Based upon this analysis, there are no recommendations for budget savings or organizational
performance improvements at this time.